

2008-2009 MAIN STREET HATBORO FACADE GRANT PROGRAM

MAIN STREET HATBORO

Our mission is dedicated to maintaining the vitality of Hatboro for the benefit of the entire community. We strive to make Hatboro a vibrant, attractive and livable community where people will want to live, shop and raise their families.

MAIN STREET HATBORO in conjunction with the Borough of Hatboro has great plans for 2008-2009 for revitalizing the downtown business district of Hatboro. One of the center points of our multi pronged revitalization strategy is the *2008-2009 MAIN STREET HATBORO FACADE PROGRAM*. We hope all business and property owners will join in and improve the downtown environment of Hatboro.

Hatboro enjoys a variety of architectural styles; it is the goal of this improvement program to see each building presented in its most appealing form. The Main Street Hatboro Facade Grant program is designed to facilitate change for the better.

MAIN STREET HATBORO is able to offer matching grants as an incentive to stimulate storefront improvement projects within the downtown Hatboro business district. MAIN STREET HATBORO in partnership with HATBORO BOROUGH has secured funding for the *MAIN STREET HATBORO FACADE PROGRAM* for the Hatboro business district. The majority of the funding will be provided by Montgomery County's COMMUNITY REVITALIZATION PROGRAM with additional funding and management from HATBORO BOROUGH and MAIN STREET HATBORO.

FACADE GRANT GUIDELINES

What? This is a 50-50 reimbursable match with a limit of \$7,500 per business property per calendar year.

Who's eligible for storefront improvement grants? All business and property owners in Hatboro's Business District are eligible to apply for the Facade Grant Program. The district includes properties along York Road from Horsham to Summit as well as those one block in either direction off of York including Lehman, Williams, Moreland, Montgomery, Monument, Penn and Byberry.

What types of projects may qualify? The following projects are eligible for assistance under the Facade Grant Program guidelines:

- Building Restoration & Preservation
- Removal of inappropriate materials and additions on a building's surface to expose original architectural features
- Exterior Lighting
- Woodwork, Brickwork, Stonework
- Doors & Windows
- Architectural Enhancements
- Hardscaping

What projects are not eligible?

- Routine maintenance and upkeep
- Painting
- Awnings
- Signage

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REQUIREMENTS

1. All design projects must conform to state and local ordinances: permits from the borough, if applicable, and permission from the property owner will be required.
2. Exterior facades improvements under this program must be visible from a public area or parking lot.
3. Facade Improvements must be completed within 9 months of approval by Hatboro Borough Council.
4. Property taxes must be current.

SUBMISSION

The Facade Grant Committee will review submitted project applications every two months starting in April 2008. The Grant Committee will evaluate projects in terms of quality, street appeal, permanence, and level of visual impact. Multiple bids for work are suggested to obtain the best value for applicant and grant monies. The selection of Facade Grant recipients is based solely on project merit, not financial need.

The following information should be included in the application documents.

APPLICATION FORMAT

- 1 COMPLETED APPLICATION – You will find the application at the end of this document. Please fill out completely and use for cover sheet.
- 2 PROJECT DESCRIPTION
 - 2.1 In a narrative or short answer form, describe the project's objective and plan for implementation including:
 - 2.1.1 Goals and objectives
 - 2.1.2 Scope of work
 - 2.1.3 Schedule/timetable
 - 2.1.4 Potential for future phases
 - 2.1.5 Measures for evaluating the success of your project
 - 2.1.6 Budget (please use a table or spreadsheet)
 - 2.1.6.1 Total grant request
 - 2.1.6.2 Categories of expenses (materials, equipment, labor, consultants, etc)
 - 2.1.6.3 Other Funding Sources
 - 2.1.7 Drawings
 - 2.1.8 List of permits needed
 - 2.1.9 Who will perform the work

REVIEW DATES

Only work performed after January 1, 2008 will qualify. Applications will be reviewed by the Facade committee five times in 2008 or until total of funds are allocated. Due dates for completed applications are 4/1, 6/1, 8/1, 10/1, and 12/1/2008-2009.

QUESTIONS and COMMENTS

Please send all communication to facade@MainStreetHatboro.com where Bob Johnston of State Farm Insurance will direct your question to the appropriate board member.

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FACADE GRANT APPLICATION

Applicant Name:	
Business Name:	
Building Address:	
E-mail:	
Phone:	
Property Owner: (If different from applicant)	
Address:	
E-mail:	
Phone:	

Please indicate below the portions of the program that describes your facade improvement project: (check all that apply)	
<input type="checkbox"/>	Exterior Lighting
<input type="checkbox"/>	Doors & Windows
<input type="checkbox"/>	Architectural Enhancements
<input type="checkbox"/>	Woodwork & Brickwork
<input type="checkbox"/>	Building Restoration/Rehabilitation/Preservation
<input type="checkbox"/>	Other (please describe)
What is your estimated start date:	
What is your estimated completion date:	

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It is my understanding that grant eligibility for this project shall be based upon the design guidelines set forth by MAIN STREET HATBORO, the recommendations of its Design Committee, and the approval of its Board of Directors as well as Hatboro Borough Council. I also understand that I am responsible for obtaining all necessary permits for this project and will receive a Facade Grant only upon successful completion of the project as approved by Hatboro Borough Council.

Applicant Name: _____

Signature: _____ Date: _____

SUBMIT PROJECT APPLICATIONS

Electronic submissions are desired on CD or via Email but not required.

Electronically via facade@MainStreetHatboro.com

Or deliver to:

Bob Johnston,
c/o State Farm Insurance
423 North York Rd
Hatboro PA 19040
(215) 675-7299

For office use only:

Date received:	
MSH Facade Committee review:	
MSH Board approved:	
Hatboro Borough approved:	
Project completion date:	
Grant paid:	